



## **EU General Data Protection Regulation (DSGVO) dated 25. Mai 2018**

### **Information for data collection**

#### **- to whom it may concern -**

Dear Sirs,

in accordance with the EU General Data Protection Regulation (DSGVO), we hereby inform you that we collect and store data about your company as part of the business relationship.

This includes company-related data such as:

- Name and legal company form**
- Address**
- Delivery addresses**
- our counterpart / pertinent departments**
- Telephone- and Fax numbers**
- Business E-Mail Addresses**
- the url**
- VAT ID-No.**

and item-specific data and business collaboration data.

In summary, all data required for contract performance and successful collaboration (Article 6, Abs. 1b DSGVO).

Legal obligations (i.e. tax, customs and foreign trade) may require the disclosure of the data.

Collaboration with tax advisers and IT service providers may lead to the provision of the relevant service for the purpose of disclosing your data under our supervision.

Basically, only authorized employees have access to this data.

There is no action required on your part – however, you have the right to information, correction or deletion of your personal data at any time.

Inquiries of this kind should be addressed to us at: [info@hellweg-maschinenbau.de](mailto:info@hellweg-maschinenbau.de)